

Dear local committee member,

I want to thank you for all you are doing to support Healthwatch Central West London and the local community as a member of the local committee.

As you know, Healthwatch Central West London became an independent organisation in April this year, with a new constitution and revised terms of reference for the local committees. **We are therefore going to conduct a process of re-election to the local committees before the Annual Meeting on 17th September.**

We greatly value the skills and experience of our existing committee members and I very much hope that you will reapply. To do so, please complete the attached nomination form and write a brief statement of your skills and experience (no more than 300 words) and return it to Carena Rogers at the Healthwatch office by 9th September. If you have questions about the role, or would like help in composing your statement, the local engagement leads will be very pleased to help. If we receive more nominations than the 16 places available we will hold an election. Otherwise the new committees will be announced at the Annual Meeting.

We would also like to attract new members with suitable experience. So please if you know of anyone who might be interested, could you encourage them to apply. It is also possible for the committee to co-opt members, so potential new members can come to a committee meeting to see if they are interested. I am attaching a leaflet about becoming a committee member.

I am also attaching the revised terms of reference agreed at the last board meeting following a period of consultation with the local committees. The local committees are a key aspect of our governance structure and ensure that Healthwatch represents the views and experience of local people. You provide the link between local people and community members with the board, as well as a way of ensuring that Healthwatch is responsive to local issues and that our work plan is co-produced. To strengthen this, we are planning some induction and refresher workshops in the autumn to develop our shared vision of 'One Healthwatch'.

I very much look forward to working with you in the future and would be very pleased to answer any questions you may have.

With many thanks for all you do and good wishes,

Christine

Chair of Healthwatch Central West London Board